A Memorandum of Understanding (MOU) between the University of California Student Association (UCSA) and the Campus Host of the Students of Color Conference (SOCC)

I. About SOCC and Its Co-Hosts

The purpose of the Students of Color Conference is to provide safe space for students of color to educate each other and strategize around statewide and campus-based actions.

SOCC is co-hosted by UCSA and a single University of California campus, as selected by the UCSA Board of Directors. SOCC has occurred annually every year since 1988.

The University of California Student Association is the official voice of 245,000 undergraduate, graduate, and professional students from all ten UC campuses. It is our mission to advocate on behalf of current and future students for the accessibility, affordability, and quality of the University of California system.

II. UCSA's Contribution to SOCC

UCSA agrees to:

• Staff support of the conference steering committee
• Staff support in planning logistics, including, but not limited to, hotel arrangements and delegate registration
• In-person staff support three days before and at the conference
• Full coordination and funding of a one-day abridged UCSA Board Meeting at the conference, preferably on Saturday night
• Training materials for facilitators of caucus spaces
• Up to $2000 in in-kind purchases for the conference OR a grant up to $2000 after the conference if the campus host demonstrates that their costs were not wholly met by fundraising or registration fees

III. Campus Host Contribution to SOCC

The campus host agrees to:

• Notification of any theme for the conference at the time of the bid
• Active planning of all other logistics for the conference, including:
    • Schedule
    • Food
    • Workshop presentations and guest speakers
    • Action or demonstration
    • Entertainment
    • Signage, materials, and program
    • Providing attendees with adequate training and preparatory exposure to the main themes of the conference, such as Anti-Blackness, Transphobia, Intersectionality, Islamophobia, in addition to whatever else the campus host sees fit
    • Providing resources to campus delegations to ensure that they have provided their respective delegations with adequate training and preparatory exposure to major themes discussed at the conference

- Regular steering committee calls to address the above items for at least ten weeks before the conference, which must include a member of UCSA staff, both undergraduate and graduate representation from the host campus, and members of the UCSA Board appointed to the steering committee at the time that the host's bid is accepted, and which should be open to the addition of new members up to one month before the conference
- Full funding of the conference beyond UCSA's $2000 contribution, to be achieved by fundraising or registration fees
- Outreach to the local indigenous peoples at the location where the conference will be hosted in order to acknowledge displacement by the University, ask for their blessing for the conference, and invite their participation; and inclusion of conference materials and a welcome address that acknowledges the land on which the conference is held
- A post-conference report detailing the following, sent to UCSA Staff within one month of the end of the conference:
  - Pluses and deltas
  - Any feedback collected from attendees
  - The number of people in attendance
  - Workshop titles and attendance levels
  - List of UCSA support that was useful or needed
  - Contact spreadsheet to facilitate cross campus collaboration
  - Description of the training or conversations that happened between the campus host and facilitators of workshops and caucuses

IV. Mutual Agreements

Both UCSA and the campus host agree to the following guidelines for delivery of the conference program:

- Notification of the finalized theme and conference schedule at the October meeting of the UCSA Board of Directors
- A delegation leader call with representation from all attending associations at least one week before the conference
- An opening session and physical or digital program to overview the conference schedule, community agreements, consent, theoretical frameworks necessary to fully understand and participate in conference activities, and best practices for intersectional solidarity
- Adherence to the schedule as listed in the program distributed at the conference, with a specific commitment not to change any times of guest presentations
- Accommodation of dietary needs
- Gender inclusive and ADA accessible restrooms
- The Conference should preferably take place in late Fall or Winter Quarter and not conflict with any other system wide conferences

V. Signed

By signing below, all parties agree to the above agreement.

_____ (Campus Host)   _____ (UCSA President)

Printed Name: Printed Name:

Date: Date: